

**WEST PERRY SCHOOL DISTRICT  
BOARD OF SCHOOL DIRECTORS MEETING  
MONDAY, OCTOBER 13, 2014  
7:30 P.M. BOARDROOM  
AGENDA**

**I. PLEDGE OF ALLEGIANCE**

**II. ROLL CALL**

**III. APPROVAL OF MINUTES**

1. September 8, 2014

**IV. TREASURER'S REPORT**

1. Revenue and Expense Report – September 2014
2. Treasurer's Report – September 2014

**V. APPROVAL OF BILLS**

1. Regular Bills and Procurement Card transactions

**VI. SPECIAL PRESENTATIONS**

1. Staff and Student Spotlight – Dr. O'Brien and Mr. Rahn
2. West Perry High School Baseball Team – Spring 2015 Field Trip to Williamsburg, VA.
3. West Perry English Department – 2016 Europe trip presentation

**VII. RECOGNITION OF VISITORS**

1. West Perry Education Association
2. West Perry Education Support Professional Association
3. Other

**VIII. NEW BUSINESS**

1. Approval of the Resolution authorizing the Superintendent to electronically sign contracts with the Pennsylvania Department of Education (PDE).
2. The Administration is recommending approval of the PlanCon K documents to be submitted to the Department of Education for the West Perry School District General Obligation Note, Series of 2014.
3. The Administration is recommending approval of the Transportation-Bus Routes for the 2014-2015 school year.
4. The Administration is recommending approval of the Athletic Director/Dean of Students job description. This would replace the Athletic Director/Director of Transportation job description.
5. The Administration is recommending approval of the Supervisor of Transportation job description. This would replace the Athletic Director/Director of Transportation job description.
6. The Administration is recommending approval of the Department Chairperson job description.
7. Matthew Wieseman, West Perry High School, Choral Director, and Nathan Grippin, West Perry High School, Drama Club Advisor, are requesting approval of an educational trip for both groups to attend *Les Miserables*, at the Imperial Theater, in New York City on Friday, April 24, 2015.
8. Personnel:
  - a. Kathy Anderson, West Perry Middle School, Learning Support Aide, resignation effective October 15, 2014.
  - b. Dory Frownfelter, West Perry Middle School, Lunch Recess Aide, resignation effective September 26, 2014.
  - c. Administration Recommendation:
    1. The Administration is recommending approval of Amendment #2 of the West Perry School District Cafeteria Benefit Plan. The Amendment is necessitated to comply with recent regulatory changes.

Administration Recommendation continued:

2. The Administration is recommending approval of an On-Line Learning Coordinator. This position will provide support and guidance to students and parents who wish to pursue alternative learning experiences based on academic development. This position will be funded through District funds.
  3. The Administration is recommending approval of a One-on-One, Special Education Paraprofessional, 4½ hours at New Bloomfield Elementary. This position will be funded through IDEA (if IDEA funds are not available District funds will be used). This position will be re-evaluated during the 2014-2015 school year in order to provide the student with applicable support.
- d. Leave of Absence:
1. Kim Bailey, West Perry High School, Emotional Support Aide, is requesting an unpaid leave of absence on Wednesday, November 19, 2014. Mrs. Bailey will be using three personnel days in conjunction with this leave from Friday, November 14, 2014 through Tuesday, November 18, 2014.
  2. Doreen Kelly, Blain Elementary, Instructional Aide, has requested two days of unpaid leave from Thursday, September 11, 2014 through Friday, September 12, 2014. Mrs. Kelly used four personnel days in conjunction with this leave from Friday, September 5, 2014 through Wednesday, September 10, 2014. Mrs. Kelly's request for an unpaid leave of absence was submitted on September 8, 2014.
  3. Donna Seiders, West Perry Middle School, Custodian-Evening, is requesting an unpaid leave of absence from October 15, 2014 through January 2, 2015.
- e. Employment - All Pending Receipt of Required Documentation:
1. Robert Darden, West Perry High School, Learning Support Teacher, effective October 20, 2014, Salary: \$44,004.00 (\$232.83 per day prorated). Mr. Darden will be filling the vacant position of Paula Jones, due to transfer, Personnel, Item c.1, of the August 26, 2014 Board agenda.
  2. Joseph Stasyszyn, West Perry School District, Administrative Office, Director of Athletics/Dean of Students, 245 days, effective September 29, 2014; Salary: \$65,000.00 (\$265.30 per day prorated). Mr. Stasyszyn will be filling the vacant position of Cory Hoffman due to resignation, Personnel, Item 2.a, of the August 26, 2014 Board agenda.
  3. Scott Kelley, West Perry School District, Administrative Office, Supervisor of Transportation, 245 days, effective upon release from current employer; Salary: \$54,000.00 (\$220.40 per day prorated). Mr. Kelley will be filling the position as approved, New Business, Item 5, of the October 13, 2014 Board agenda.
  4. Paul Trout, West Perry School District, District Wide, Custodian, effective October 14, 2014; Salary: \$9.25 per hour. This position was adopted as part of the 2014-2015 budget, New Business, Item 1, of the June 14, 2014 Board agenda.
  5. Candace Shuman, Carroll Elementary, Lunch Recess Aide, 2 ½ hours per day, 180 days per year, effective upon receipt of pre-employment documentation, Salary: \$9.25 per hour. Mrs. Shuman will be filling the vacant position of Jodi Black, Personnel, Item 2.c, of the March 21, 2013 Board agenda.
  6. The Administration is recommending approval of the following professional staff as mentors for newly hired staff members. The mentors will receive a stipend of \$550.00 for this assignment (2014-2015 Co-Curricular Salaries, Item e-11, of the May 12, 2014 Board agenda):  
Elizabeth O'Leary – mentor for Alison Moore  
Patrick Guyer – mentor for Alexa Schaeffer  
Nicole Gutacker – mentor for Emily Harne  
Ashley McMillen – mentor for Tricia Miller  
Joseph Cirulli – mentor for Robert Darden
  7. The Administration is recommending approval of the following professional staff as informal mentors for newly hired staff members. The information mentors will receive a stipend of \$275.00 for this assignment (2014-2015 Co-Curricular Salaries, Item e-11, of the May 12, 2014 Board agenda):  
Heather Succa – informal mentor for Kelly Sherbo  
Mary Courage – informal mentor for Jessica St. Clair

Informal mentors continued:

Sarah Morrison – informal mentor for Phillip Hemperly

Cathy Noel – informal mentor for Andrea Bryant

8. The Administration is recommending the following staff be approved as Building Technology Representatives for the 2014-2015 school year (2014-2015 Co-Curricular Salaries, Item e-11, of the May 12, 2014 Board agenda):

Rachel Mleczko	Blain Elementary	\$350.00
Duane Wright	Carroll Elementary	\$350.00
Daniel Palopoli	New Bloomfield Elementary	\$350.00
Mark Douglass	Middle School	\$350.00
Michael Eddy	Middle School	\$350.00
Mark Easterday	High School	\$350.00
William Armstrong	High School	\$350.00

9. Day-to-Day Substitute Teachers
- Carolyn Foose – Elementary K-6; Early Childhood N-3
  - Meggan Morrison – Elementary K-6; Reading Specialist
  - Alessandra Perkins – Grades PK-4
  - Amy Polcha – Elementary K-6; Special Education N-12
  - Emily Trout – Elementary K-6; Early Childhood N-3
10. Bus/Van Drivers:
- Jill Brown for S&T Bus Inc.
  - Jane Louise Armstrong for Dum’s Bus Service/Dennis Dum
  - Tara Broadwater for Ronald Bolze, Bolze Bus Service
11. 2014-2015 Volunteer Winterguard Instructor:
- Roxanne Dupert-Frank

## **EDUCATION**

- Federal Programs update
- The Administration is recommending approval of the Memorandum of Understanding for participation in the Title III – Limited English Proficient (LEP) Student Program Consortium with the Capital Area Intermediate Unit (CAIU) for the 2014-2015 school year.
- The Administration is recommending approval of the Agreement for English as a Second Language (ESL) Services with the Capital Area Intermediate Unit (CAIU) for the 2014-2015 school year.
- The Administration is recommending approval of the Supplemental Speech and Language Support contract with Newport School District for the 2014-2015 school year.
- The Administration is recommending a tuition waiver for senior, Ryan McClintock, to complete the 2014-2015 school year at West Perry High School, and graduate from the West Perry School District.

## **POLICY**

- First Reading of Policy E 305 – Employment of Substitutes

## **FISCAL**

- Student Activity Funds’ Report as of September 30, 2014 (informational item only)
- The Administration is recommending unused equipment at West Perry High School be declared surplus.
- The Administration is recommending unused athletic banners/equipment be declared surplus.

## **ADJOURNMENT**